

**MPDV Training & Certification –
Current Information about Training Courses regarding Covid-19 – Status: 15 October 2020**

Dear customers and interested parties,

It is our primary goal to support you in your training needs and in your project work by supplying high-quality training courses despite the restrictions related to the pandemic.

The safety of our customers and the safety of our employees is our top priority – we want to exclude risks as far as possible!

Due to the current developments, we are therefore changing our planned face-to-face trainings into pure online training courses from 19 October 2020.

We will contact all participants who have registered for the planned face-to-face training courses by telephone and arrange for them to attend the corresponding online training.

Notes on our online training:

We achieve results comparable to those of a face-to-face training through our online training courses. The participants have the advantage that they can log in to the training from their workplace at home. The associated independence of location offers you a greater choice of dates. You also save the journey to our training center and possible hotel costs for training courses lasting several days.

What do I need for an online training?

1. Technical conditions

Attending the virtual training, you need a PC or tablet with an Internet connection and a browser application. Each participant has separate access to the virtual training system via remote desktop connection. You will receive information about the exact technical requirements when you register for the training. Our trainers will provide you with the necessary access to the online training by e-mail before the training. You can therefore dial into the training from your office or from home. We just need an e-mail address so we can invite you to the training.

2. Training contents

The trainer of the online training conveys the contents of the standard training by remotely transmitting the training session to all subscribers who booked the training. All our trainers are familiar with the remote tools used. They are at your service with their specialist know-how and also in case of technical questions. The trainers will communicate their knowledge by presenting the training and using the relevant HYDRA applications (MOC, AIP and SMA). Each participant can carry out hands-on exercises on their own via an assigned access to the virtual training system in order to consolidate their knowledge. As is common practice in our standard training courses, the trainer will answer all questions of the participants individually and thoroughly.

We are looking forward to your registration for our training courses!

If you have any questions, please send an e-mail to trainings@mpdv.com at any time. You can also contact us by telephone during normal office hours on +49 6261 9209 352 and Ms. März will be happy to answer your questions about training courses.

All of our MES services are designed to meet your current service requirements. Please feel free to contact me personally and stay healthy!

Yours sincerely,

Martin Geppert
Vice President Services